



RLLC Communications Checklist

This is a checklist to help those in charge of RLLC events to get the message out through available channels.

- Notice to RLLC board
 - Contact: Jeff Hanson
- Ask Communications Committee for help.
 - Contact: Matt Keranen
- Newsletter
 - Submit requests to: rllcnewsletter@gmail.com
 - Contact: Ruthanne Anderson
- Special email announcement to all newsletter recipients
 - Contact: Ruthanne Anderson
- Service announcements
 - Contact: Donny Fredrickson
- Home service groups
 - Contact: Ruthanne Anderson
- Add to online calendar
 - Contact: Linda Hillukka
- Website
 - Contact: Ryan Loukusa
- Social media (for fundraisers)
 - Fundraising Committee – Ruth DeLacey
- Communication to southern MN congregations:
 - Contact: Ryan Loukusa
- Bulletin board, notice on church doors
 - DIY
- Unofficial channels, ladies' groups, haps groups
 - DIY
- Local newspaper, radio station
 - Communications Committee can act as a liaison
 - Local newspaper The Drummer: 763-682-1221, business@thedrummer.com
 - Local radio station KRWC: (763) 682-4444, info@krwc1360.com